

ACCESS PROPERTIES

2027 Woodbrook Court
Charlottesville, VA 22901
(434) 296-7227

www.access-properties.com

RENTAL APPLICATION

Important: Carefully read attached rental requirements before applying.

Application must be filled out in full, including top section.

Attach paystubs for verification of income when possible.

If tenant requests any work or repairs to the unit, it must be noted on application.

Application will not be considered, and property will not be held, without a deposit attached.

Address of property applied for _____

PETS: _____ Rent _____

Start date of lease _____ Lease is for 1 year _____ other _____

Applicant #1

NAME _____
PRESENT ADDRESS _____
City: _____ State: _____ Zip: _____
HOME PHONE _____
WORK PHONE _____
DATE OF BIRTH _____
SOCIAL SECURITY NO. _____
EMAIL _____

Applicant #2

NAME _____
PRESENT ADDRESS _____
City: _____ State: _____ Zip: _____
HOME PHONE _____
WORK PHONE _____
DATE OF BIRTH _____
SOCIAL SECURITY NO. _____
EMAIL _____

Have you been sued or evicted by any property owner in the last 5 years? Yes _____ No _____

Has any occupant been convicted of any crime in the last 3 years? Yes _____ No _____

Have you declared bankruptcy within the past five (5) years? Yes _____ No _____

Do you have special needs due to medical condition or disability? _____

Is any occupant currently a member of the armed forces? Yes _____ No _____

Are you a U.S. Citizen? _____ If not, what is your status? _____

RENTAL HISTORY

Applicant #1

Current or most recent landlord:

Name _____

Phone # _____

DATES RENTED FROM _____ TO _____

Rental Address _____

MONTHLY RENT _____

Applicant #2

Current or most recent landlord:

Name _____

Phone # _____

DATES RENTED FROM _____ TO _____

Rental Address _____

MONTHLY RENT _____

EMPLOYMENT INFORMATION (Please provide a check stub if possible)

Applicant #1

LOCAL EMPLOYER _____
POSITION _____
GROSS MONTHLY SALARY _____
DATE STARTED _____
SUPERVISOR _____ PHONE _____

Applicant #2

LOCAL EMPLOYER _____
POSITION _____
GROSS MONTHLY SALARY _____
DATE STARTED _____
SUPERVISOR _____ PHONE _____

VEHICLES THAT WILL BE PARKED AT THE PROPERTY

Applicant #1

MAKE/MODEL/COLOR _____

Applicant #2

MAKE/MODEL/COLOR _____

Children:

Name Birth Date

Name Birth Date

Name Birth Date

NEXT OF KIN (notify in case of emergency) Name _____
Relationship _____ Phone _____
Address _____

If an applicant deposits money to secure a specific listed property, Access Properties will notify the applicant of approval as soon as processing is completed. **After applicant is notified of approval, a lease must be signed promptly, or deposit will be forfeited.** If application is denied, deposit will be promptly refunded in full. Applications normally take about 24 hours to process (excluding weekends and holidays). If we are unable to verify either employment or rental history within 24 hours, and we receive a 2nd application on the same property, we will begin processing that one as well. The first qualified application to be completed will be approved. Houses and apartments will be in good overall repair at time of occupancy. Cleaning and painting will be done according to industry standards. **Specific requests for decorating and repairs must be made in writing as part of the application.** The property manager will notify you if your requests are agreeable. Deliberate falsification of any part of this application will result in cancellation of the lease.

Access Properties is a licensed real estate company, and is both owner and landlord for this property. By your signature below you acknowledge the above information, and agree to allow Access Properties to check your credit, employment, criminal history (public records), and other references. All information will be held in strict confidence by Access Properties. Access Properties reserves the right to deny an application based on criminal background.

X _____ X _____
Applicant Date Applicant Date